

An **affordable** & **faster** way to get your **office** **spruced up!**

Facilities Management
is refreshing offices,
regardless of size, for a
fixed cost of \$3,500.

Choose from one of six, preset design palettes. Substitutions aren't allowed. Once the crew starts, expect the project to wrap up within five business days.

Benefits to You

- Defined project scope allows crews to complete work quickly.
- Dedicated crews means offices are refreshed faster.
- No haggling and no estimates needed.

Benefits to UC Davis

- Campus offices get a facelift.
- Pre-determined palettes allow for bulk material purchases and cost savings.
- Materials are selected for durability and ease of maintenance
- Streamlined process helps Facilities serve customers efficiently.

Sign me up!

1. Submit a Work Order request to the Facilities Customer Support Center
PHONE: **(530) 752-1655**
EMAIL: facilities@ucdavis.edu
ONLINE: facilities.ucdavis.edu*
(*use the Installation/Estimates/Service category)
2. Project manager, Jeff Carbahal, will schedule a site visit with you to confirm project details.
3. Make your design selection from one of the six palettes.
4. Await confirmation of your project start date.
5. Spread the word...

Office Refresh Scope

New paint • New blind(s) • New floor covering • New ceiling tiles or paint existing ceiling

Timeline

January - March 31: Take reservations and conduct site visits

April 1: Office Refresh team(s) begin working.

Questions?

FACILITIES@UCDAVIS.EDU

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